

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
JULY 21, 2022

PRESENT: Rich James, Paul Hazelton, Pat Moriarty, and Karen Sanborn, Town Administrator

OTHERS PRESENT: Martha Twombly and Suzanne Smith (Conservation Commission Members), Beth Rohlfs (owner of 157 Cooper Road), Bill Luti (Newfound Area School District Petition #5 Committee Member), Robert Luongo (resident)

7:00 P.M. **COMMENCED MEETING:** Chair James commenced the meeting at 7:00 p.m.

7:00 P.M. **COOPER ROAD – BEAVER DAMS:** Chair James relayed to Martha Twombly, Suzanne Smith, and Beth Rohlfs that the Select Board had discussed the water issue over the end of Cooper Road, agreed to trap the beavers after talking to the property owner's first. Selectman Moriarty stated that the issue was brought to their attention when potential buyers had questions about the condition of the Class V Road and the town's plans to address the issue. Ms. Rohlfs stated that she spent some time at the property and felt that the water over the town road could be addressed by raising the elevation of the road and enlarging the culvert. The wetland area which the beavers have created is further back on the property away from the town road and culvert. Ms. Rohlfs stated that the United States Department of Agriculture Natural Resources Conservation Service needs access to the road as the property needs to be inspected annually. Vice-Chair Hazelton stated that if the beaver dams on private property are destroying neighboring properties, in this instance a town road, the beaver issues need to be addressed before repairs can be made to town property. If the issue is on private property this should not cost the taxpayers to repair. A discussion was held regarding changing the class of the road to Class VI which the town would not have to maintain the road. Ms. Twombly informed the Board, from a Conservation Commission view, that the beavers create an incredible habitat for wetland species. Chair James suggested obtaining an estimate from an engineer to determine the cost for properly addressing the issues and repairing the road.

7:34 P.M. **HEBRON GAZEBO – PROPOSAL:** Robert Luongo (owner of 106 George Road) approached the Select Board to propose replacing the existing gazebo located on the Hebron Common with a larger gazebo. Mr. Luongo attends the Gazebo Programs on a regular basis and each year the performers are trying to stay out of the inclement weather. The existing gazebo measures 13'x13' diagonally which is the smallest in the towns that hold gazebo programs. Mr. Luongo proposed to the Board a 20'x20' (measured diagonally) gazebo building that the performers would be able to set up and perform from the inside of the gazebo building. A preconstructed gazebo that measures 20'x20' could be purchased from Reed's Ferry Shed ~~in Weare, NH~~ for less than \$32,000 and a pressure treated could be purchased for about \$22,000. Selectman Moriarty stated that the larger gazebo would take up more space on the Hebron Common. Chair James informed Mr. Luongo that this should be discussed with the Gazebo Committee, the Historic District Commission, and would need to be placed on the Town Warrant to be voted on. Mr. Luongo stated that he is willing to meet with both groups.

7:50 P.M. **NEWFOUND AREA SCHOOL DISTRICT (NASD) PETITION #5 COMMITTEE:** Bill Luti approached the Select Board to give an update on the NASD Petition #5 Committee with regards to changing the funding formula within the district. Mr. Luti reviewed with the Board various graphs of the current funding formula broken out by each of the seven towns as well alternative formula applications that have been discussed by the committee. Mr. Luti expressed concerns to the Board that changing the formula will hurt towns with growth planned for the future within their towns whether it be encouraging businesses in the towns or population growth. Any changes to the existing formula would impact each of the seven towns differently depending on the demographics for that town in that budget year. It is very important that the committee focusses on the impact of education that the students receive in the district when considering formula changes. The Board thanked Mr. Luti for representing the town on this committee.

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8:45 P.M.

ACTION ITEMS:

- The Select Board signed the **accounting manifest**.
- Vice-Chair Hazelton moved to **appoint Chris Laux, Ed Van Dorn, and Jim Van Schaick as members of the Capital Improvement Projects Committee** with Ivan Quinchia representing the Planning Board and Rich James representing the Select Board, seconded by Selectman Moriarty. The vote was unanimous.
- The Select Board agreed to sign the **appointment letter of Jamie Moulton as Director representing Hebron** with the Lakes Region Mutual Fire Aid once the correction was made to the letter.
- Chair James moved to **appoint Roger Laroche as an alternate member to the Historic District Commission**, seconded by Vice-Chair Hazelton. The vote was unanimous.
- Vice-Chair Hazelton moved to **appoint Jim Van Schaick as an alternate member to the Zoning Board of Adjustment**, seconded by Selectman Moriarty. The vote was unanimous.

8:50 P.M.

DISCUSSION ITEMS:

- The Select Board reviewed the changes made to the **Policy for the use of the Gazebo and the Hebron Common by a Private Organization**. Chair James moved to adopt and sign the Use of the Gazebo and the Hebron Common Policy, seconded by Vice-Chair Hazelton. The vote was unanimous.
- Ms. Sanborn reported to the Board that at the last Gazebo Program a **truck drove over the septic system area located on the Hebron Common**. Ms. Sanborn looked to the Board for direction to prevent this from happening with the upcoming Hebron Church Fair. The Select Board suggested placing cones in front of the septic field or parking a trailer in front of the field to prevent driving over the system.

8:50 P.M.

CORRESPONDENCE:

- **Invitation from Newfound Lake Region Association** – Newfound Lake Watershed Workshop to be held on October 24, 2022 at the Bridgewater Town Hall.
- Bridgewater-Hebron Village District – **Annual Financial Report** for the fiscal year ending December 31, 2021.
- **Newfound Area School District – 2022-2023 payment schedule** – Hebron's payment went from \$79,588 to \$72,056.
- **Thank You from Newfound Lake Region Association** for the \$2,000 contribution.

8:52 P.M.

ANY OTHER BUSINESS:

- Vice-Chair Hazelton informed the Board that **he spoke with Ben Hall, Highway Supervisor**, about attending the Hazard Mitigation Meetings, following-up with David Jeffers (Lakes Region Planning Commission) regarding the road project, and about finding a space in the Highway Garage for John Poulos (General Maintenance) for a workshop area.
- Selectman Moriarty spoke to the Board about the recent **electrical issue at the Gazebo Program**. Ms. Sanborn commented that a couple electricians at the program felt it was an issue with the band's equipment. Selectman Moriarty would like to have an electrician review the connection and GFCI breaker before the Hebron Church Fair on July 30, 2022.
- Selectman Moriarty expressed concern to the Board with regards to the **ditch work and culvert replacement on Hobart Hill Road** as this was not presented to the Board during the budget process by the Highway Supervisor, Ben Hall. The Board asked Ms. Sanborn to invite Mr. Hall to the next Select Board Meeting to review the Highway Department Budget and projects.
- Selectman Moriarty reported to the Board that he spoke with **Jonathan Gould (Union Bank) about the Community/Library Project** and will be receiving received an outline of interest rates and options.

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- Selectman Moriarty agreed to follow-up with **R.M. Piper regarding damage from the winter plowing to the Braley Road Bridge.**
- Chair James reported to the Board on the **issues discovered by Squam Lakes Plumbing and Heating with the newly installed HVAC units** at the Town Office Building. There is oil leaking from both new line sets in the basement which could be a result of bad pipe connectors. This information has been relayed to Bryant Lehr (Conneston Construction Inc.).
- Chair James affirmed with Selectman Moriarty that the **fiber optics project is moving forward** and the next meeting would be with UNH. Selectman Moriarty stated that the project is moving forward.
- Ms. Sanborn discussed with the Board the **request to access the Town of Hebron GIS files** for a statewide zoning map as the questions from the last meeting had been addressed. The Select Board did not authorize access to the GIS files as the project would reside on a commercial site, not just available to towns in the State of NH.
- The Select Board **signed the Notice of Violation letter** as prepared by Town Counsel for Tax Map 17 Lot 049).
- The Select Board reviewed the recommendations from Town Counsel regarding the **request from the Hebron Union Congregational Church** for a private contractor to use the helicopter landing pad at the Public Safety Building to give rides the day of the Hebron Church Fair. The recommendations were to list the Town of Hebron as additional insured on the Certificate of insurance, to increase liability amounts on the insurance, and for an Indemnification Agreement to be signed to protect the town. Selectman Moriarty moved to accept all the recommendations from Town Counsel regarding the helicopter event, seconded by Vice-Chair Hazelton. The vote was unanimous.

- 9:25 P.M. **NON-PUBLIC SESSION:** Vice-Chair Hazelton moved to enter into non-public session pursuant to RSA 91:A-3(a) to discuss a personnel matter, seconded by Selectman Moriarty. Rich James - yes Paul Hazelton - yes Pat Moriarty - yes
- 9:53 P.M. **OUT OF NON-PUBLIC SESSION:** Chair James moved to come out of non-public session at 9:53 p.m., seconded by Vice-Chair Hazelton. Rich James - yes Paul Hazelton - yes Pat Moriarty - yes Chair James moved to seal the minutes for five years, seconded by Vice-Chair Hazelton. Rich James - yes Paul Hazelton - yes Pat Moriarty - yes
- 9:54 P.M. **APPROVAL OF MINUTES:** The Select Board reviewed the Select Board Meeting minutes of July 7, 2022 and made the following corrections: page 1, third bullet under *Action Items* – replace “as the Director to Lakes Region Mutual Fire Aid” with “as a Director representing Hebron”, page 1, fourth bullet under *Action Items*, last sentence to read “Selectman Moriarty has now read both reports, from Stewarts Associates and Hess Engineering, and agrees to utilize both companies proposed in the project.”, page 2, under *Discussion Items*, second bullet, second sentence – change “to the police” to read “to requiring police presence for traffic control”, and page 2, under *Any Other Business*, second bullet, last sentence, - replace “or does” with “if”. Chair James moved to accept the Select Board Meeting minutes of July 7, 2022 as amended, seconded by Vice-Chair Hazelton. The vote was unanimous.
- 9:57 P.M. **MEETING ADJOURNED:** Vice-Chair Hazelton moved to adjourn the meeting at 9:57 p.m., seconded by Selectman Moriarty. The vote was unanimous.

Respectfully Submitted,

Karen Sanborn
Town Administrator

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