

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
AUGUST 4, 2022

PRESENT: Rich James, Paul Hazelton, Pat Moriarty (via GoToConnect – not voting), and Karen Sanborn, Town Administrator

OTHERS PRESENT: Cindy Newton, Deborah Goodman, Ed Weber, and Jim Whiteaker (Beach Committee Members), Travis Austin (Police Chief)

2:30 P.M. **COMMENCED MEETING:** Chair James commenced the meeting at 2:30 p.m.

2:30 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- Chair James moved to **appoint Mark O'Connor and Deb James as alternate Library Trustees** as recommended by the Library Trustees, seconded by Vice-Chair Hazelton. The vote was unanimous.
- The Board reviewed the **Gathering Permit applications** submitted by the Hebron Union Congregational Church. One event held on August 7, 2022 – Sunday Church Service and the other on September 3, 2022 – yard sale and book sale on the small Hebron Common. Vice-Chair Hazelton moved to approve the Gathering Permits, seconded by Chair James. The vote was unanimous. The Board signed the applications.
- The Select Board signed the **letter to Alison York**, Administrative Assistant.

2:37 P.M. **DISCUSSION ITEMS:**

- Ms. Sanborn informed the Board that **three individuals expressed interested in the Hebron Common Landscaping and Playground Committee** as follows: Ray Wisner, Gary Lahey, and Paul Falzarano. Vice-Chair Hazelton inquired about bio's from the applicants. Chair James read that Mr. Lahey had extensive horticulture and landscape planning experience. Chair James would like the committee to consist of five members. Chair James moved to appoint Ray Wisner, Gary Lahey, and Paul Falzarano to the Hebron Common Landscaping and Playground Committee to a five-person committee, seconded by Vice-Chair Hazelton. The vote was unanimous.
- The Board reviewed the **letter submitted by Donna Bryant**, Beach Attendant. The Board agreed to address the letter after meeting with the Beach Committee.
- Ms. Sanborn asked the Board if a **table would be purchased for the Town Wide Dinner/Dance**. Chair James moved for the Select Board to purchase a table for town employees at this event, seconded by Vice-Chair Hazelton. The vote was unanimous.

2:46 P.M. **CORRESPONDENCE:**

- **Thank You Letter** from Communities for Alcohol and Drug-free Youth for contribution to the organization.
- **Thank You Letter** from American Red Cross for gift to the organization.
- **Notice from State of New Hampshire Department of Revenue Administration** on the recent signing of SB 239 which added a failure to complete an audit would levy a fine of up to \$250 per day for each day of noncompliance into law of the auditing procedure requirements.

2:50 P.M. **ANY OTHER BUSINESS:**

- Vice-Chair Hazelton updated the Board on the **progress with preparing the dredging application** for the Hebron Town Beach. A preliminary report should be available for the next Select Board Meeting.
- Vice-Chair Hazelton informed the Board that **he and** John Hilson (Community/Library Committee Chair) would be **meeting with a representative from USDA Rural Development** to explore options for funding the project.

2:51 P.M. **HEBRON MEMORIAL BEACH – PARKING ISSUES:** Cindy Newton, Deborah Goodman, Jim Whiteaker, and Ed Weber approached the Select Board to discuss the recent complaint about a designated parking area blocked by people without a Hebron Beach Permit. The complaint stated that there were six vehicles in in the parking lot without permits and the Beach Attendant was onsite at this time. Chair James stated that there is more pressure on the Hebron Memorial Beach with the hotter weather and many out of town people looking for access to Newfound Lake. Chair James commented that the Beach Attendant reports to Chief Austin when there has been illegal parking

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in the past. Mr. Whiteaker commented that this is not the first time an incident like this has happened. It was requested that the Police Department patrol the beach parking lot after 5:00 p.m. or later in the evening once the Beach Attendant has left for the day. One of the issues with the parking complaint was the designated parking section was not clearly marked with proper signage. The Beach Committee agreed to address this issue. The Beach Committee agreed that this was a personnel issue that the duties needed to be clarified with the Beach Attendant. The Beach Committee agreed that this summer had been very hot for longer than usual. Ms. Sanborn stated that she had received requests from non-Hebron residents looking for a Hebron Beach Pass. Chair James asked the Beach Committee to send a letter to Karen Sanborn, Town Administrator outlining the issues to be addressed. Chief Austin stated that when he has been to the beach there ~~has~~have been individuals with a valid Hebron Beach Pass, but with friends that may be from another town. The individuals were not asked to leave since they were the only vehicles at the beach. Chief Austin commented that trying to find the middle of the road and work with residents regarding beach passes always helps the situation. Chair James agreed to invite the Beach Attendant in to the next Select Board Meeting to address the issues.

3:21 P.M.

ANY OTHER BUSINESS:

- Ms. Sanborn updated the Board on **the repairs that need to be made to the newly installed HVAC unit's line sets**. Ms. Sanborn stated that Bryant Lehr (Conneston Construction, LLC) had contacted Total Climate Control and would be following up with a date for the repairs. The Board discussed the current issues pending with Total Climate Control and reviewed the options for moving forward with the repairs.
- Chair James agreed to **meet with the Beach Attendant** to discuss the issues brought to their attention and review parking issues at the beach.
- The Select Board discussed the **upcoming Town Wide Dinner/Dance** event that will be in honor of the retiring Fire Chief, John Fischer. The Board discussed an appropriate token in honor of 47 years of service. Vice-Chair Hazelton moved to give a gift to John Fischer in the amount of \$2,000, seconded by Chair James. The vote was unanimous.
- Chair James updated the Board on the recent **Planning Board Meeting**. Camp Onaway received approval for constructing two new ~~campscabins~~campscabins to replace older ~~campscabins~~campscabins. An approval was given to Pete Scerbro for adjusting the location of a lot so the driveway could be accessed from Skyline Drive. This section of road would need to be brought up to town specifications in the process.

3:52 P.M.

APPROVAL OF MINUTES: The Select Board reviewed the Select Board Meeting minutes of July 21, 2022 and made the following corrections: page 1, under *Hebron Gazebo-Proposal*, fifth sentence – remove “in Weare, NH”, and page 2, under *Any Other Business*, fourth bullet, - insert “will be receiving an outline of interest rates and options.” after “Community/Library Project and”. Vice-Chair Hazelton moved to accept the Select Board Non-Public Session minutes as written and the Select Board Meeting minutes of July 21, 2022 as amended, seconded by Chair James. The vote was unanimous.

4:00 P.M.

MEETING ADJOURNED: Vice-Chair Hazelton moved to adjourn the meeting at 4:00 p.m., seconded by Chair James. The vote was unanimous.

Respectfully Submitted,

Karen Sanborn
Town Administrator

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