

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
SEPTEMBER 1, 2022

PRESENT: Rich James, Paul Hazelton, Pat Moriarty (via phone), and Karen Sanborn, Town Administrator

OTHERS PRESENT: Cindy Newton and Ed Holbert (Beach Committee members), Travis Austin (Police Chief), Arthur Burdette (George Road resident), Everett Begor (Gazebo Committee member), Donna Bryant (Beach Attendant)

2:30 P.M. **COMMENCED MEETING:** Chair James commenced the meeting at 2:30 p.m.

2:30 P.M. **HEBRON MEMORIAL BEACH – ISSUES:** Chair James discussed with Donna Bryant parking issues at the Hebron Memorial Beach this summer and looked for suggestions on addressing the lack of parking. Ms. Bryant suggested cutting trees to expand the parking. Chair James noted that he did see that the signage was addressed for the “McLane’s Reserved Parking” area and agreed that Ms. Bryant needed some indication on the vehicle to know that the parked cars were part of McLane’s family/friends. Chair James and Ms. Bryant discussed checking the vehicles for valid Hebron Beach Permits. ~~and how Ms. Bryant informed the Board that noted the the Beach Permit numbers were noted -permit numbers issued~~ to ensure duplicate copies were not being made by permittees. Chair James suggested installing a gate access and issuing gate cards to Hebron residents and taxpayers to ensure that the parking is for Hebron residents and taxpayers. Selectman Moriarty felt the gate may be more of a hinderance than a benefit. Chair James discussed with Ms. Bryant hiring another part time attendant to work another shift as many people are utilizing the beach after Ms. Bryant has gone home for the day. Ms. Bryant felt that this would help. Ms. Bryant informed the Board that many canoers and kayakers come into the beach that do not have permits or are not Hebron residents ~~and which she discourages~~ them ~~from~~ staying once they arrive. The Board thanked Ms. Bryant for meeting with them and for the work she does at the beach.

2:40 P.M. **GAZEBO COMMITTEE – UTILITY TRAILER UPDATE:** Everett Begor approached the Select Board to give an update on the utility trailer purchased as approved through a warrant article at the 2022 Town Meeting. Mr. Begor stated that the trailer was purchased, registered, and the committee had started to install shelving and hooks to secure contents inside for travelling. The receiver hitch purchased will adjust to variable heights to ensure different types of vehicles would be able to haul the trailer. Mr. Begor discussed winter storage of the trailer with the Board since the existing storage building did not have enough room for the trailer. Mr. Begor inquired about the town’s insurance covering the contents of the trailer as well as the trailer. Ms. Sanborn stated that she would contact Primex for clarification. Mr. Begor informed the Board that Bob Brooks has agreed to be on the Gazebo Committee for another year.

2:55 P.M. **GEORGE ROAD – CONDITION OF PAVED SECTION:** Arthur Burdette approached the Select Board to discuss the condition George Road on the section that was paved last. Mr. Burdette commented to the Board on the fine job they do running the town as he held their position in the past and it was not always the easiest of jobs. Mr. Burdette informed the Board that he was able to meet with Ben Hall, Highway Supervisor to review the current conditions of George Road regarding the most recently paved section. When the road was paved, the drainage was not addressed properly, the pavement is starting to crack, and one of the culverts appears to be crushed not allowing the water to drain properly through the culvert. Chair James informed Mr. Burdett that he spoke to Mr. Hall about the condition of the road and that Mr. Hall is awaiting a quote from a company that seals cracks. Mr. Burdette noted some low spots in the pavement where the water lays which should be addressed as well. Mr. Burdette thanked the Board for taking time to meet with him.

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- 3:05 P.M. **NEWFOUND AREA SCHOOL DISTRICT PETITION #5 COMMITTEE – UPDATE:**
 Bill Luti approached the Board to give an update on the committee meetings. Mr. Luti informed the Board that the committee arrived at a formula which is 80/20 based on fixed costs (arrived at by the Superintendent in the district) and utilizing 100% of the average daily membership of students distributed amongst the seven towns. The formula is appealing on paper to some towns but does not address the funding for educating the students. Mr. Luti stated that if this formula passes, the town select board needs to be prepared for a significant increase in taxes and hold off on major projects within the town as many residents are on a fixed income. Mr. Luti stated that he would keep the Board up to date on the committee's approach to address the formula change for voting in March 2023.
- 3:45 P.M. **BEACH COMMITTEE – UPDATE ON BEACH ATTENDANT DISCUSSION:** Chair James informed Cindy Newton and Ed Weber on the recent discussion with Donna Bryant (Beach Attendant). Chair James noted that Ms. Bryant was given warning tickets that could be placed on vehicles without parking permits. The warning tickets are utilized by Chief Austin as well. Chief Austin commented that Andy McLane (or McLane family) could contact a tow truck about moving vehicles in the reserved parking spaces without Ms. Bryant policing the spaces. Chair James mentioned to the committee members that a section of land could be cleared to address some of the parking issues. Vice-Chair Hazelton noted that he spoke to Mr. Hall about the culvert that needed to be replaced and would speak to him about clearing an area for more parking.
- 4:00 P.M. **DISCUSSION ITEMS:**
- The Select Board reviewed the **proposed Town Treasurer job description**. Vice-Chair Hazelton moved to approve the Town Treasurer job description as drafted, seconded by Chair James. The vote was unanimous.
- 4:02 P.M. **CORRESPONDENCE:**
- **Thank You from the Grafton County Senior Citizens Council, Inc.** for continued support that has allowed the organization to operate for 50 years.
 - **Bridgewater-Hebron Village District** – notice of upcoming meeting.
- 4:03 P.M. **ANY OTHER BUSINESS:**
- The Board discussed the concerns with the **condition of George Road** brought to them this evening.
 - Vice-Chair Hazelton inquired about the **George Road right-of-way** the town was trying to obtain ~~with an~~ easement ~~to~~ for relocating the entrance onto North Shore Road. Ms. Sanborn noted that the parcel owned by Paul Sughrue had been sold and the subdivision for this right-of-way was never finalized.
 - The Board discussed the issues brought to their attention regarding the **condition of Berea Road** which was recently brought back to a Class V Road status and would be maintained by the town. Chair James inquired about utilizing the additional funds for the Highway Block Grant. Ms. Sanborn informed the Board that she would check with the Department of Revenue Administration regarding expending the funds. Selectman Moriarty suggested that one of the paving companies review the road and give advice on addressing the apron to West Shore Road. Chair James recommended contacting the engineering firm that was asked to review the section on Cooper Road that floods.
 - Vice-Chair Hazelton updated the Board on **dredging the mouth of the Cockermonth River**. Vice-Chair Hazelton informed the Board that he met with Kent Brown (engineer) and a representative ~~who works with~~ ~~from~~ the Department of Environmental Services. More questions came up about dredging and suggestions were made about adding breakwater to prevent future erosion. Vice-Chair Hazelton asked Ms. Sanborn if

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the town would have any record on Newfound Marina dredging the channel to Newfound Lake. Vice-Chair Hazelton was given as suggestion to look into other grant monies through NH Fish & Game with this project.

- Chair James reported that the **agreement reached with Total Climate Control** with regards to the HVAC units installed at the Town Office Building had finally come through which needed to be signed off on by the Select Board. Vice-Chair Hazelton moved to authorize Chair James to sign the agreement on behalf of the Select Board, seconded by Selectman Moriarty. The vote was unanimous.
- Chair James updated the Board on the **Fiber Optic Project**.
- Selectman Moriarty discussed with the Board the **damage to a timber rail on the Braley Road Bridge** ~~which and~~ they discussed possible solutions to repair the timber.
- Ms. Sanborn relayed to the Board ~~that~~ the annual **inspection had been performed on the elevator** at the Town Office Building. Ms. Sanborn pointed out that since the elevator is connected to the generator, a light is required to inform people of when the elevator is being powered by the generator. Chair James recommended disconnecting the elevator from the generator to avoid additional costs of the light installation. The Board asked Ms. Sanborn to obtain an estimate for both (light installation and disconnect from generator) from an electrician.

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4:20 P.M. **APPROVAL OF MINUTES:** The Select Board reviewed the Select Board Meeting minutes of August 18, 2022 and made the following corrections: page 1, under Highway Department Budget Review – remove last sentence, page 1, under Hebron Country Estates – Lot Development, second sentence – put a period after Hebron Country Estates and the next sentence should read “One of these lots, the Planning Board just approved a boundary line adjustment for the lot to be accessed by Skyline Drive.” And page 3, under Any Other Business, first bullet, second sentence – remove “on” and add a “t” to “Ken”. Chair James moved to accept the Select Board Meeting minutes of August 18, 2022 as amended, seconded by Vice-Chair Hazelton. The vote was unanimous.

The Select Board reviewed the Select Board Non-Public Session minutes of August 18, 2022. Vice-Chair Hazelton moved to approve the Select Board Non-Public Session minutes of August 18, 2022 as presented, seconded by Chair James. The vote was unanimous.

The Select Board reviewed the Select Board Meeting minutes of August 29, 2022. Vice-Chair Hazelton moved to approve the Select Board Meeting minutes of August 29, 2022 as presented, seconded by Chair James. The vote was unanimous.

The Select Board reviewed the Select Board Non-Public Session minutes of August 29, 2022. Vice-Chair Hazelton moved to approve the Select Board Non-Public Session minutes of August 29, 2022 as presented, seconded by Chair James. The vote was unanimous.

4:20 P.M. **MEETING ADJOURNED:** Chair James moved to adjourn the meeting at 4:20 p.m., seconded by Vice-Chair Hazelton. The vote was unanimous.

Respectfully Submitted,

Karen Sanborn
Town Administrator

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