

TOWN OF HEBRON  
SELECT BOARD MEETING MINUTES

JUNE 15, 2023

PRESENT: Rich James, Pat Moriarty, and Karen Sanborn, Town Administrator

OTHERS PRESENT: Travis Austin (Police Chief), John Fischer, Artie Burdette

ABSENT: Paul Hazelton – previous engagement

2:30 P.M.      **UPDATE EMERGENCY DECLARATION DECEMBER 22-25, 2022:** John Fischer approached the Board to give an update on the reporting of information for the Emergency Declaration December 22-25, 2022. Mr. Fischer informed the Board of documents that need to be submitted to the Federal Emergency Management Agency (FEMA) as part of the reporting for the emergency declaration. Mr. Fischer informed the Board that if the town does not have a procurement policy a letter needs to be given to the FEMA representatives stating that the town follows the state procurement policy. Mr. Fischer discussed with the Board moving forward with mitigation for Braley Road to address the continuous flooding beyond the bridge. The Board agreed to move forward to pursue mitigation on Braley Road to try and address the issue. Mr. Fischer reviewed with the Board a worksheet to be utilized by the Highway Department employees when obtaining information for possible future declared disasters. The employees need to take pictures at the time of the damage to the roads as well as documenting the repaired roads with pictures. Chair James suggested to Mr. Fischer communicating with the Highway Department to document any damage to the roads as a significant storm is in the forecast. Mr. Fischer noted that the next meeting with FEMA was June 21, 2023 and he would keep the Board posted as projects are completed.

2:56 P.M.      **ACTION ITEMS:**

- The Select Board signed the **accounting manifests**.
- Chair James updated the Board on the **Memorandum of Understanding with Hub66** and asked that this be tabled until a later date.
- Chair James moved to **reappoint Roger Lafontaine as a regular member of the Zoning Board of Adjustment, pending acceptance, and to reappoint Alison York as an alternate member of the Zoning Board of Adjustment each for a three year term**, seconded by Selectman Moriarty. The vote was unanimous.
- The Select Board **signed the letters notifying the property owners of the public hearing** to release and discharge the right of way for the George Road proposed relocation.
- The Select Board signed the **Tax Collector's Refund** for overpayment of property taxes for the 2023 Spring tax bill.

3:02 P.M.      **DISCUSSION:**

- Ms. Sanborn relayed to the Board that an individual moving to town was requesting to **park a school bus – Ford Transit van beside the Hebron Village Store** on town property. Chair James suggested contacting the Bridgewater-Hebron Village School to park the van there. Selectman Moriarty suggested parking the van next to the Public Safety Building. The Select Board agreed to table a decision until Vice-Chair Hazelton was present.

3:10 P.M.      **CORRESPONDENCE:**

- **Letter from Kearsarge Energy** – net metering opportunity. The Board asked Ms. Sanborn to invite Malcolm Bliss (representing Kearsarge Energy) to meet with the Board.
- **Invitation to Newfound Lake Region Association's Leadership Celebration** – August 18, 2023

- **Thank you letters** from American Red Cross and Speare Memorial Hospital for the donations.

3:14 P.M.

**ANY OTHER BUSINESS:**

- Ms. Sanborn informed the Board that the **Medicare Ground Ambulance Data Collection System report** had been submitted.
- Ms. Sanborn relayed to the Board that Sean Downey (Twin States) had asked about the Board signing a **letter in support of the Twin States Clean Energy Link Project** to Secretary Granholm as the towns of Littleton, Benton and Groton had done. Selectman Moriarty stated that he did not see an issue with sending a letter stating that the Board does not have any objections to the project. The Board asked Ms. Sanborn to contact the Town of Groton and obtain a copy of their letter.
- Ms. Sanborn discussed with the Board the proposal to **move the opening of the gazebo located on the Hebron Common** to open towards the flagpole. Ms. Sanborn informed the Board that John Poulos (General Maintenance) and Fred Kohout (Hebron Common Landscape and Playground Committee member) had reviewed the construction of the gazebo and felt it would be possible with minimal disturbance to the structure. The Board asked Ms. Sanborn to discuss this with the Gazebo Committee. Ms. Sanborn informed the Board that Mr. Poulos and Mr. Kohout discussed the painting of the gazebo. Mr. Poulos agreed that Hebron Common Landscape and Playground Committee could paint the gazebo as more hands are better than one. There was an inquiry into purchasing the paint. Chair James asked Ms. Sanborn to have Mr. Poulos purchase the paint. The Board reviewed the estimates obtained from the Hebron Common Landscape and Playground Committee to redo the shingles on the roof of the gazebo. Chair James moved to hire Darren Becker to replace the roofing shingles on the gazebo using Eastern White Cedar, seconded by Selectman Moriarty. The vote was unanimous.
- The Select Board discussed a **Muck Dredge equipment** that could be utilized to remove the leaves from the Hebron Memorial Beach. Selectman Moriarty would like more information on the equipment and reviews of how the equipment would work in a situation like the leaves at the beach. The Board agreed to table any decisions until further information on the Muck Dredge.
- Ms. Sanborn informed the Board that Everett Begor inquired about the NH Marathon setting up a **table in the parking lot of the Hebron Town Forest** the day of the marathon in September. The Board agreed to allow a table to be set up and requested a Certificate of Insurance from the organization.
- Ms. Sanborn relayed to the Board that Chief Austin would be meeting with a **candidate for the second Beach Attendant position** and wanted authorization to hire the individual if the meeting went well. Chair James moved to authorize Chief Austin to hire the potential second Beach Attendant pending outcome of the meeting with to start at \$12.00 per hour, seconded by Selectman Moriarty. The vote was unanimous.
- Chair James noted that there had **not been any further progress on the Fiber Optics Project** with Hub66 as the new poles had not been installed.
- Selectman Moriarty informed the Board that he had reviewed the updated Hazard Mitigation Report and did not see any changes to the report. Chair James moved to **adopt the updated Hazard Mitigation Report**, seconded by Selectman Moriarty. The vote was unanimous.

3:34 P.M.

**EMERGENCY MANAGEMENT – UPDATE:** Arthur Burdett approached the Board to discuss the current disaster reporting with the FEMA representatives and that he agreed with John Fischer that he could complete this declaration. Mr. Burdett agreed to work alongside Mr. Fischer. The Board and Mr. Burdette addressed the changeover in the Fire Department and felt that Chief Moulton needed to develop relationships and respect from the department. Mr. Burdette discussed

some of the training available to the Highway Department regarding construction and maintenance of town roads, especially dirt roads. Chair James noted that the Board is addressing this with Ben Hall, Highway Supervisor. Mr. Burdette thanks the Board for their time.

- 4:10 P.M.      **APPROVAL OF MINUTES:** The Select Board reviewed the Select Board Meeting minutes of June 1, 2023 and made the following corrections: page 1, under Update from the Hebron Common Landscape and Playground Committee – change the two references of “Bartlett Tree” to “T.L.C. Tree & Crane Service”. Selectman Moriarty moved to approve the Select Board Meeting minutes of June 1, 2023 as amended, seconded by Chair James. The vote was unanimous.
- 4:15 P.M.      **MEETING ADJOURNED:** Selectman Moriarty moved to adjourn the meeting at 4:15 p.m., seconded by Chair James. The vote was unanimous.

Respectfully submitted,

Karen Sanborn  
Town Administrator