

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
NOVEMBER 2, 2023

PRESENT: Paul Hazelton, Pat Moriarty, Rich James, and Town Administrator, Karen Sanborn

OTHERS PRESENT: Katie Lavelle (Certified Computer Solutions, Inc.), Andrea Vient and Michael Mateja (Hub66 representatives)

2:30 P.M. **COMMENCE MEETING:** Chair Hazelton commenced the meeting at 2:30 p.m.

2:30 P.M. **FIBER OPTICS PROJECT:** Andrea Vient and Micheal Mateja updated the Board on the Fiber Optics in Hebron. In November the private contractors would start running the lines at the Town of Bridgewater town line on Route 3-A and run the fiber optic line up Route 3-A and down North Shore Road. In December the fiber optic line would be installed down West Shore Road into Hebron. The last section to be permitted would be the Hebron Village. Vice-Chair Moriarty asked about ~~opening informing the public of~~ the services ~~being offered up to the public~~. Ms. Vient replied that a press release would be published as well as emails sent to the town residents and a posting on the town website. Mr. Mateja informed the Board that phone calls to the residents appeared to work the best in the Town of Bristol. Also, signs have been placed on the resident's lawn who just connected to the fiber optics line. The Board thanked Ms. Vient and Mr. Mateja for the update.

2:37 P.M. **CERTIFIED COMPUTER SOLUTIONS, INC. – 2024 BUDGET:** Katie Lavelle approached the Select Board to present the 2024 IT proposal for the town's computer technology replacement, protection, and annual maintenance. Ms. Lavelle reviewed with the Board the computer replacement schedule. Selectman James informed Ms. Lavelle that a new Fire Chief had been hired and that she may want to discuss with him the technology needs for the department. Ms. Lavelle reviewed software and cybersecurity proposals with the Board. The Board asked Ms. Sanborn to contact Primex (town's insurance) if discounts are offered for employees being trained in cybersecurity. Selectman James asked Ms. Lavelle about additional costs once on fiber optic. Ms. Lavelle informed the Board that a static IP address would be assigned, and modems would need to be updated. Chair Hazelton noted that size of the town and level of security needs should be considered when purchasing cybersecurity software.

2:58 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifests**.
- Selectman James moved to **authorize Chair Hazelton to sign the letter** to NH Department of Environmental Services, Subsurface Bureau regarding a grandfathered septic system, second by Vice-Chair Moriarty. The vote was unanimous. Chair Hazelton signed the letter.
- Ms. Sanborn informed the Board that **Grafton Regional Development Corporation has invited a representative from Hebron to attend their Annual Meeting**. Vice-Chair Moriarty agreed to attend the meeting virtually.

3:04 P.M. **DISCUSSION:**

- The Board reviewed the **email from Carol Miller (Director of Broadband Initiatives National Collaborative for Digital Equity)** addressing the concerns that the Board expressed if Hebron's E911 data were to be released. The Board approved releasing the E911 data and signed the authorization letter to Mark Doyle, Director at NH Department of Safety Division of Emergency Services and Communications.
- The Board reviewed the **request from Roger Larochelle (Town Moderator) regarding the vote on HB ~~359-349~~** proposing to withdraw from the Newfound Area School District.

Mr. Larochelle questioned petitioning the Superior Court for a Special Town Meeting so all three towns would vote on the same issue on the same day. Vice-Chair Moriarty stated that it would be ideal to vote on the same day, but the advice of town counsel and the attorney general was to vote at the regular town meeting in May. Chair Hazelton suggested that the results of the votes in the towns of Groton and Bridgewater in March be impounded until all the towns have voted on the issue. Vice-Chair Moriarty commented that all votes are hand counted and the results would be hard to keep confidential especially in the small communities.

3:10 P.M.

CORRESPONDENCE:

- **Letter from Camp Pasquaney** – informing of camp opening on June 22, 2024 and closing on August 11, 2024 ~~dates~~ and Pasquaney’s 130th Season celebration on August 15 through August 18, 2024.
- Ms. Sanborn relayed to the Board that the **County Tax for 2023 had decreased to \$469,267**.

3:12 P.M.

ANY OTHER BUSINESS:

- Chair Hazelton informed the Board that **Karen Sanborn, Town Administrator was assigned the CEO contact in lieu of the Select Board Chair** for HealthTrust as this current position changes annually with the appointment of a new Select Board Chair.
- Selectman James reported to the Board on the **Planning Board meeting**. The Planning Board discussed the floodplain ordinance changes and wording for the town ballot vote.
- Selectman James discussed with the Board the recent email from Chief Austin regarding the **damage to the speed limit radar sign** that was hit on the backside leaving an open hole. Chief Austin is going to see if this hole could be repaired and if the sign still operates.
- Vice-Chair Moriarty reported to the Board on the **Bridgewater, Hebron & Groton Steering Committee Meeting**. Vice-Chair Moriarty informed the Board that the Newfound Area School District School Board has taken the stance to not provide agreed not to provide financial information to the steering committee. Virginia Parker (NASD Budget Committee Groton Representative and Groton Representative on the steering committee) and Erick Piper (NASD Budget Committee Bridgewater Representative and Bridgewater Representative on the steering committee) have been very helpful with the financial information. Vice-Chair Moriarty reported to the Board that Jennifer Larochelle (Hebron Representative on the Bridgewater-Hebron-Groton Steering Committee) met with the teachers and principal at the Bridgewater-Hebron Village School to address some of their concerns. Ms. Sanborn felt that sending an informational pamphlet on HB 349 would be helpful to spread the word to the taxpayers as suggested at the informational meeting held on October 19, 2023. Vice-Chair Moriarty felt the pamphlet could be created from the information presented at the meeting.

3:32 P.M.

APPROVAL OF MINUTES: The Select Board reviewed the Select Board Meeting minutes of October 19, 2023 and made the following corrections: page 1, under *Action Items*, fourth bullet, second sentence – change “charging” to “charge” and correct “in der” to “under”, page 2, top of the page, replace the last sentence with “Chair Hazelton stated that he hoped the presentation would include the purpose of the steering committee, what it presently knows, and clearly state the potential consequences if a new district is not formed and there was another attempt at changing the school funding formula. The three towns of the proposed district will always be outvoted because of their small populations.”, page 2, first bullet, first sentence – insert “is” before “looking”, page 2, first bullet, second sentence – insert “how that” before “data” and remove “that” after “data”, and page 2, second bullet under *Any Other Business* – change “Selectman James” to “Chair Moriarty”. Selectman James moved to approve the Select Board Meeting minutes of October 19, 2023 as amended, seconded by Vice-Chair Moriarty. The vote was unanimous.

The Select Board reviewed the Select Board Meeting minutes of October 19, 2023 HB 349 and made the following corrections: page 1, first paragraph under *Open Meeting*, first sentence, replace “negative comments allowed” to “debate on HB 349”, page 1, second paragraph, second sentence, replace “adequate” with “equitable”, page 1, third paragraph, second sentence – change “\$15,000” to “\$5,000”, page 1, third paragraph, eighth sentence – remove “in” after “tuition”, page 2, top of the page, second sentence – replace “utilities” with “electric, heating, and plumbing”, page 2, second paragraph, first sentence – change it to read “Bill Luti covered the position in which the Article 5 Committee was heading.”, page 2, under *Questions from the Public*, first bullet – add “yes” after the question mark, page 2, under *Questions from the Public*, fourth bullet, last sentence – remove “Newfound Area School District School Board” and replace with “SAU4 Deliberative Session.”, page 2, under *Questions from the Public*, sixth bullet – insert “slightly” after “increase” and after “costs” insert “; however, much less than if the formula changes.”, and page 3, tenth bullet, replace “the” with “that”. Chair Hazelton moved to approve the Select Board Meeting minutes of October 19, 2023 HB 349 as amended, seconded by Vice-Chair Moriarty. The vote was unanimous.

3:35 P.M. **MEETING ADJOURNED:** Selectman James moved to adjourn the meeting at 3:35 p.m., seconded by Chair Hazelton. The vote was unanimous.

Respectfully submitted,

Karen Sanborn
Town Administrator