

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
MARCH 22, 2022

PRESENT: Pat Moriarty, Rich James, Paul Hazelton, and Karen Sanborn, Town Administrator

1:30 P.M. **OPENED MEETING:** Chair Moriarty commenced the meeting.

1:30 P.M. **EMPLOYEE WAGES AND SALARIES:** Vice-Chair James reviewed with the Board a proposal for employee wages and salaries for the employees. The Board agreed the wages and salaries had to be addressed since some had not been addressed since 2014.

WARRANT ARTICLES: The Select Board reviewed the proposed warrant articles. Selectman Hazelton noted that a warrant article for moving forward with the Library/Community Center project needed to be drafted. The Town Space Needs Committee recommended \$115,000 for architectural drawing, civil engineering, completed plans for moving forward with obtaining construction estimates. The Board discussed possibly closing the Hebron Library Capital Reserve fund as the monies could only be utilized for a library. The Board discussed creating a new capital reserve fund for the Library and Community Center.

Selectman Hazelton discussed with the Select Board a warrant article for the dredging permit and the actual dredging of the mouth of the Cockermouth River. Selectman Hazelton informed the Board that he still had not received an estimate from the private contractor that does this type of dredging work. The Board discussed having a warrant article for obtaining the permit this year and a warrant article for the dredging next year. Vice-Chair James suggested looking for grants to perform the dredging. Selectman Hazelton asked Ms. Sanborn to discuss with NH Department of Revenue Administration writing a warrant article to include funds from grants, if they become available.

The Select Board reviewed the two warrant articles for paving a portion of Hobart Hill Road and reclaiming, repairing, and repaving Bear Mountain Road. The Select Board agreed that only one road should be done this year and asked Ms. Sanborn to contact Ben Hall, Highway Supervisor, about prioritizing one road for this year. The Board also, requested a breakdown of the costs to GMI (paving company) and the cost for the work performed by the Highway Department.

The Select Board addressed the salary and hourly wages for employees that were not addressed by a specific department/commission/committee/board at March 9th and 10th budget presentations.

Ms. Sanborn informed the Board that she obtained an estimate of \$3,500 to remove the underground oil tank at the Old Fire Station. The Select Board decided to hold off on this project.

3:15 P.M. **ANY OTHER BUSINESS:**

- The Select Board reviewed the laptop proposals. The Select Board authorized Karen Sanborn to **purchase the laptop** through Amazon and have Certified Computer Solutions, Inc. install the software.
- The Select Board reviewed the bio from Aaron Mason who ~~is~~ is interested in becoming a member of the Historic District Commission. Selectman Hazelton moved to **appoint Aaron Mason as an alternate member of the Historic District Commission** until May 2025, seconded by Chair Moriarty. The vote was unanimous.

3:25 P.M. **MEETING ADJOURNED:** Vice-Chair James moved to adjourn the meeting at 3:25 p.m., seconded by Chair Moriarty. The vote was unanimous.

Respectfully Submitted,

Karen Sanborn
Town Administrator