

**TOWN OF HEBRON, NH**  
**SELECT BOARD MEETING MINUTES**  
**MAY 6, 2021**

**PRESENT:** Paul Hazelton; Richard James; Patrick Moriarty; John Dunklee, Acting Town Administrator; Tracey Steenbergen, Recording Clerk pro tempore

**OTHERS PRESENT:** Rebecca Hanson, Newfound Lake Region Association

Chair Hazelton opened the meeting at 7:00 PM

1. **7:00 PM Rebecca Hanson of the Newfound Lake Region Association (NLRA)** approached the board to discuss the late submittal of Form BTLA A-9 *List of Real Estate on which Exemption is Claimed*. Form BTLA A-9 is required to be filed annually by April 15 with the select board in the municipality where exemption is requested. This form was received by the town from the NLRA on April 21, 2021. The late submission was in error and Ms. Hanson requested the board accept the form. The board discussed with Ms. Hanson the NLRA becoming a part of the PILOT program (Payment in Lieu of Taxes). Ms. Hanson mentioned the NLRA offers a number of benefits to the public free of charge. After further discussion, **Selectman Moriarty moved and Selectman James seconded the motion to accept the late submittal of Form BTLA A-9 by NLRA – the motion passed with Chair Hazelton abstaining from the vote.**

The board asked Ms. Hanson if the NLRA would help educate boaters that launch from Grey Rocks that boats are not allowed to land at the Charles Bean Sanctuary. The NLRA will provide assistance/educate the public about the Charles Bean Sanctuary. The board also asked Ms. Hanson if the NLRA would be able to assist the town in enforcing the shoreline protection act. The NLRA has no authority for enforcement, but is willing to assist in educating the public about shoreline protection. The board also discussed with Ms. Hanson the water level of the lake, and the Department of Environmental Services' plan for the water level over the summer.

**2. ACTION ITEMS**

- Signed the accounting manifest
- The board reviewed the abatement application for Tax Map 18 Lot 30-HH07 to reduce the assessed value from \$464,400 to \$400,600 as recommended by Avitar Associates. **Selectman Moriarty moved and Selectman James seconded the motion to approve the abatement – the motion passed.**
- The board reviewed the Veteran's Credit Application for Tax Map 24 Lot 24-1 for the All Veterans' Tax Credit as recommended by Avitar Associates. **Selectman Moriarty moved and Selectman James seconded the motion to approve the All Veterans' Tax Credit – the motion passed.**

**3. CORRESPONDENCE**

- Letter from the NH Department of Transportation informing the town of the approval of the seasonal speed limit on Route 3-A

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- Letter from the NH Department of Revenue Administration notifying the town of the 2020 equalized valuation
- Letter to the town and notification to abutters pertaining to a shoreline permit application for Tax Map 18A Lot IP-15
- Letter from Lakes Region Community Developers offering to work with the town concerning state-wide housing problems
- Thank you letters from Lakes Region General Hospital and Speare Memorial Hospital for the town's annual contributions

#### 4. DISCUSSION ITEMS

- The board reviewed information from the NH Department of Environmental Services regarding water quality testing at the Hebron Town Beach. The board decided not to pursue testing at this time and will let the Beach Committee decide if testing should be performed later during the summer.
- The board discussed the Hebron Public Library Volunteer Policy. The board will ask for clarification from the library trustees if the volunteer policy requires board approval or if the policy was provided for informational purposes.
- The board briefly discussed Federal Bill H.R. 1 "For the People Act of 2021" and, if passed, the changes on how future elections would be conducted.
- The board reviewed an informational flyer from Drummond Woodsum law firm concerning changes to the right-to-know law.
- The board discussed the possibility of the State of New Hampshire charging a registration fee for docks.

#### 5. OTHER BUSINESS

- Selectman Moriarty provided an update on recent Planning Board activities. The Planning board conditionally approved a plan presented by Camp Onaway for the construction of two staff cabins, improvements to the septic system, and expansion of the crew shell house.
- The board discussed a potential driveway permit that may be under review by the State of New Hampshire for a driveway off North Shore that could potentially service three lots. Town regulations allow for ~~only~~ two lots to be serviced by one driveway by special exception.
- The board discussed the Capital Improvement Plan committee (CIP Committee) and the steps needed to reform the committee.
- Selectman Moriarty informed the board he had spoken with one of the owners of Tax Map 17, Lot 17 (abutters to town property) concerning the health of the trees on the common boundary line with the town. The abutters are waiting for an arborist's report and will share the information with the town.
- The board discussed various matters relating to the operating condition/repairs needed to the town office building heating/cooling condensing units located at the back of the building. A board member will work with town office staff to write a letter to Total Climate Control to address repairs and the costs associated with repairs to the condensing units. Representatives of the Select Board and the town office recently met with Conneston Construction Inc. (CCI) to review repairs needed at the town office

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building. CCI will address repairs to the porch roof and replacing a portion of the tile in the kitchen entrance area.

- Selectman Moriarty provided an update of the fiber optics project. **Selectman James moved and Chair Hazelton seconded the motion to authorize Selectman Moriarty to sign the fiber optics project grant application – motion passed.**
- John Dunklee, Chair of the Historic District Commission (HDC), informed the board the HDC recently approved an application from the Union Congregational Church for the installation of heating/cooling condensers at the rear of the church. The board discussed with Mr. Dunklee the landscaping around the town office building generator. The board asked Mr. Dunklee and the HDC to bring before the board a landscaping plan for review at a future board meeting.
- A board member will work with the Administrative Assistant to compile the gallonage dispensed during the initial fill-up of the underground propane tanks used to fuel the town office generator. Either the Administrative Assistant or a board member will contact Pemi River Fuels to discuss pricing charged for the initial fill-up.
- Selectman James provided an update on the conversion to the new phone system.
- The board discussed parking enforcement/patrolling at the town beach during the summer season.

#### 6. MEETING MINUTES

- The board reviewed the minutes of the April 15, 2021 board meeting; the April 16, 2021 Public Hearing concerning the revised town meeting warrant; and the April 21, 2021 meeting to sign the town warrant. **Selectman Moriarty moved and Selectman James seconded the motion to accept the minutes as presented – the motion passed with Chair Hazelton abstaining since he was absent from the meetings.**

#### 7. NON-PUBLIC SESSION

- Chair Hazelton moved to enter non-public session pursuant to RSA 91-A:3, II(a), seconded by Selectman James. Roll call: Chair Hazelton – yes; Selectman James – yes; Selectman Moriarty – yes.

#### 8. OUT OF NON-PUBLIC SESSION

- Selectman James moved to come out of non-public session, seconded by Selectman Moriarty. Roll call: Chair Hazelton – yes; Selectman James – yes; Selectman Moriarty – yes.

#### 9. MEETING ADJOURNED

- **Selectman James moved and Selectman Moriarty seconded the motion to adjourn the meeting at 8:50 PM – motion passed.**

Respectfully submitted,

Tracey Steenbergen,  
Recording Clerk pro tempore

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