

TOWN OF HEBRON  
SELECT BOARD MEETING MINUTES  
JANUARY 6, 2022

PRESENT: Pat Moriarty, Rich James, Paul Hazelton, and Karen Sanborn, Town Administrator

OTHERS PRESENT:

2:30 P.M.     **OPEN MEETING:** Chair Moriarty commenced the meeting at 2:30 p.m.

2:30 P.M.     **ACTION ITEMS:**

- The Select Board held the required two public hearings on **accepting the 15'x30' strip of land** omitted from the land deeded to the town where the Library is located. Vice-James moved to accept the 15'x30' parcel of land from the New Hampshire State Grange, seconded by Selectman Hazelton. The vote was unanimous.
- Selectman Hazelton moved to authorize Chair Moriarty to sign the **Upper Valley Humane Society Animal Shelter Services Agreement**, seconded by Selectman James. The vote was unanimous.
- The Select Board signed the letter to NH Department of Environmental Services regarding the Land Resources Management File Number 2021-03217 to **remove the granite stones from the Hebron Memorial Beach**.
- The Select Board signed the **letter to QuickBooks** requesting a change in the Primary Contact information in order to update the company information.
- The Select Board signed **the Certification of Yield Taxes Assessed** to be submitted to NH Department of Revenue Administration and the **Yield Tax Warrant** for the Tax Collector.
- The Select Board signed the **Thank You letter to Ivan Quinchia**.
- The Select Board signed the **letter to the Audubon Society of New Hampshire** regarding winter plowing.

2:52 P.M.     **DISCUSSION:**

- The Select Board reviewed the **notice for the deeding of unpaid 2019 property taxes** from the Tax Collector, Carol Bears.

2:56 P.M.     **CORRESPONDENCE:**

- **Letter from Drummond Woodsum** 2022 hourly rate update.
- **Thank You from the Bridge House** for the annual contribution.

3:00 P.M.     **ANY OTHER BUSINESS:**

- Vice-Chair James reported to the Board on the **Space Needs Committee Meeting** and the proposal from Stewart Associates Architects for the design of the Library/Community Center. Selectmen Hazelton noted that a building design had not been determined, but rather square footage. The preferable location is where the Old Fire Station is located. Vice-Chair James stated that the fee proposal from Stewart Associates Architects was \$5,000. Vice-Chair James moved to authorize Mike Reiss

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to accept the architect's agreement with Stewart Associates Architects, seconded by Selectman Hazelton. The vote was unanimous.

- Chair Moriarty discussed with the Board **legal action to take regarding the HVAC** installation issues.
- Chair Moriarty spoke to Terry Murphy regarding a petitioned warrant article that will be on the Newfound Area School District Warrant in March regarding **changing the funding formula for the seven towns in the district**. The petitioned article may cause different funding issues for the district. ~~as opposed to equalizing the apportioned amounts.~~
- Chair Moriarty reported to the Board on the **Planning Board meeting**. Alan Barnard presented to the Board construction changes at Wicosuta Camp Trust. Chair Moriarty relayed to the Board that the Planning Board plans on moving forward with the proposed Solar Ordinance this year. Selectman Hazelton asked if changes or alterations to the proposed Solar Ordinance had been made based on last year's comments. Chair Moriarty replied that he believed it was the same ordinance as proposed last year.
- The Board reviewed the **U.S. and Canadian New Division Boarding form with Chase** as part of the necessary documents to enable the Town Clerk to accept credit cards for services. Vice-Chair James moved to authorize Chair Moriarty to sign the Chase Agreement, seconded by Selectman Hazelton. The vote was unanimous.
- Ms. Sanborn informed the Board that a taxpayer inquired about a **911# Street Address for their property that has a shed on it**. Ms. Sanborn noted that 911 Street Addresses are assigned when a building permit for a new house was submitted. The Select Board agreed that 911 Street Addresses are assigned for new houses not vacant lots.

3:46 P.M.     **NON-PUBLIC SESSION:** Vice Chair James moved to enter into non-public session pursuant to RSA 91-A:3, II (c), seconded by Selectman Hazelton. Pat Moriarty - yes Rich James - yes Paul Hazelton - yes

3:55 P.M.     **OUT OF NON-PUBLIC SESSION:** Vice-Chair James moved to come out of non-public session, seconded by Chair Moriarty. Pat Moriarty - yes Rich James - yes Paul Hazelton - yes . Vice-Chair James moved to seal the minutes for five years, seconded by Selectman Hazelton. Pat Moriarty - yes Rich James - yes Paul Hazelton - yes

3:55 P.M.     **ANY OTHER BUSINESS (continued):**

- Ms. Sanborn noted that the **Town Auditors recommended that the Select Board meet with the department heads quarterly** or at least twice a year and would like to schedule a meeting for January 2022. The Board suggested meeting with the department heads on Thursday, January 20 at 6:00 p.m.
- Chair Moriarty informed the Board that Ben Hall, Highway Supervisor contacted him this past week to inform him of a **significant repair to the International Terra Star truck**. The Board discussed the funds available for replacing the truck in the near future. Chair Moriarty agreed to discuss this with Mr. Hall at the upcoming department head meeting.

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- Ms. Sanborn informed the Board that she would be **meeting with Ben Hall to address follow-up questions from Dave Jeffers** (Lakes Region Planning Commission) ~~of~~ with regards to the road survey next week.

4:00 P.M.     **APPROVAL OF MINUTES:** The Select Board reviewed the Select Board Meeting minutes of December 16, 2021 and made the following corrections: page 1, under *Discussion*, next to the last sentence – change “moves” to “moved” and on page 2, seventh bullet under *Any Other Business*, last sentence – remove “Once purchased”. Vice-Chair James moved to approve the Select Board Meeting minutes of December 16, 2021 as amended, seconded by Chair Moriarty. The vote was unanimous.

The Select Board reviewed the Select Board Meeting minutes of December 29, 2021. Vice-Chair James moved to accept the Select Board Meeting minutes of December 29, 2021 as written, seconded by Selectman Hazelton. The vote was unanimous.

4:07 P.M.     **MEETING ADJOURNED:** Vice-Chair James moved to adjourn the meeting at 4:07 p.m., seconded by Selectman Hazelton. The vote was unanimous.

Respectfully submitted,

Karen Sanborn  
Town Administrator

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