

TOWN OF HEBRON  
SELECT BOARD MEETING MINUTES

JUNE 2, 2022

PRESENT: Rich James, ~~Paul Hazelton~~, Pat Moriarty (arrived at 3:35 p.m.), and Karen Sanborn, Town Administrator

OTHERS PRESENT: Suzanne Smith, Debbie James, Martha Twombly (Conservation Commission Members), Don Franklin (Town Auditor), Jennifer Larochelle and Gerry Flynn (Library Trustees), Audrey Johnson, Jamie Moulton (Fire Chief), Maynard Young (Fire Engineer)

**ABSENT: Paul Hazelton**

2:30 P.M. Chair James relayed to the attendees that, at this time, a quorum was not present for the Select Board Meeting and that no decisions could not be made on agenda items.

Martha Twombly reviewed with Chair James the topics that the Conservation Commission has concerns about or is looking for direction on with regards to policies.

Don Franklin reviewed with Chair James the issues discovered during the audit of the town financials for the fiscal year July 1, 2020 to June 30, 2021.

3:35 P.M. Selectman Moriarty arrived at the meeting which enabled a quorum for the meeting.

3:37 P.M. **PUBLIC HEARING – PURPOSE OF EXPENDING FROM CAPITAL RESERVE FUND ACCOUNT:** Chair James opened the public hearing for the purpose of expending funds from capital reserve fund accounts. Chair James informed the attendees that the proposed withdrawals were from the Communications Capital Reserve Fund for the upgraded phone system and purchase of the necessary equipment to offer remote meetings, the Hebron Library Capital Reserve Fund for the architectural drawings of the proposed building, and the Preservation of Records Reserve Fund to preserve old town records held by the Town Clerk. Selectman Moriarty moved to withdraw the funds as recommended from the aforementioned capital reserve funds and reserve funds, seconded by Chair James. The vote as unanimous. Chair James closed the public hearing at 3:40 p.m.

3:40 P.M. **CONTINUE SELECT BOARD MEETING:** Chair James moved to continue the Select Board Meeting on Friday, June 10, 2022 at 2:30 p.m., seconded by Selectman Moriarty. The vote was unanimous.

3:50 P.M. **RETIREMENT CELEBRATION FOR CHIEF FISCHER:** Audrey Johnson approached the Select Board to propose a *Dinner Dance* on August 28, 2022 at Camp Wicosuta's Dining Hall. The camp is willing to organize and provide kitchen help for the evening. Ms. Johnson stated that she would need some funds to start the advertising and promoting of the event. The Select Board discussed the amount Ms. Johnson was seeking to start the party planning. Selectman Moriarty moved to approve allotting \$1,000 for the planning of the retirement party, seconded by Chair James. The vote was unanimous.

3:55 P.M.

**FIRE DEPARTMENT UPDATE:** Chief Moulton approached the Select Board to report on the first month as Fire Chief and what has been happening at the Fire Department. Chief Moulton inquired about the funds available in the EMS – Ambulance Capital Reserve Fund. Ms. Sanborn reported \$293,919.50 as of June 30, 2021. Another \$20,000 was added in May 2022. Chief Moulton informed the Board that he would be meeting with the representative that met with Chief Fischer on the proposal for the ambulance as some of the specifications should be changed. This will affect the overall cost of the ambulance. Maynard Young noted that it is good to have someone who has knowledge about the Ambulance Service business to discuss different ideas on responding to calls and what the EMT's need to have readily available to perform the best care for the patient.

Chief Moulton discussed with the Board the request that came to the Fire Department to use the helicopter landing pad for scenic rides during the Hebron Union Congregational Church Fair. The Board recommending contacting Primex (town's insurance provider) about recommendations to the town for this type of event. Chief Moulton noted that the lines for the helicopter landing pad and the parking lot needs to be done before this event.

Chair James discussed with Chief Moulton long term goals and progression for the department as well as preparing an employee as the successor in years to come.

Selectman Moriarty brought to Chief Moulton's attention the use of Grey Rocks Conservation Area by the Fire Department for trainings. Selectman Moriarty reported on a recent incident that was brought to the Select Board's attention by the Newfound Lake Region Association Director, Rebecca Hanson. A training happened without the knowledge of NLRA which caused concerns as this is private property. Maynard Young informed the Board that Andy McLane (prior owner) had informed the Fire Department, and it was reported in the local newspaper, the Record Enterprise, that the Fire Department could store their boat on a dock at this location and had the freedom to train when necessary.

4:30 P.M.

**MEETING CONTINUED:** Selectman Moriarty moved to continue the meeting on Friday, June 10, 2022 at 2:30 p.m., seconded by Chair James. The vote was unanimous.

Respectfully submitted,

Karen Sanborn  
Town Administrator