

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
FEBRUARY 7, 2019

PRESENT: Patrick Moriarty, John Dunklee, Paul Hazelton, and Karen Corliss, Town Administrator

OTHERS PRESENT: Travis Austin (Police Chief), John Black

7:00 P.M. **OPEN BIDS-2010 FORD CROWN VICTORIA:** Chair Moriarty opened the three bids received for the 2010 Ford Crown Victoria. The bids received are as follows: Chris Murphy - \$2,001, Daniel MacPherson - \$3,000, Asian Auto Services - \$1,632.12. Chair Moriarty moved to award the bid for the 2010 Ford Crown Victoria to Daniel MacPherson, seconded by Selectman Hazelton. The vote was unanimous.

7:05 P.M. **POLICE DEPARTMENT – DISPOSE OF TOWN EQUIPMENT:** Chief Austin approached the Board to discuss trading in the two rifles owned by the town for newer, up to date rifles. Chief Austin proposed purchasing a newer rifle which the part-time police officers are already trained to use. Chief Austin informed the Board of the trade in value for the Ruger rifle. Vice-Chair Dunklee moved to authorize Chief Austin to trade in the existing rifles for a new rifles, seconded by Selectman Hazelton. The vote was unanimous.

7:09 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- The Select Board signed the **Notice of Intent to Cut Wood** form for Holt-Elwell Memorial Foundation to harvest timber from property located on South Mayhew Turnpike (Tax Map 7 Lot 006).
- Vice-Chair Dunklee moved to authorize Chair Moriarty to sign the **Letter of Commitment for the 2019 Household Hazardous Product Collection Program**, seconded by Selectman Hazelton. The vote was unanimous.
- Vice-Chair Dunklee moved to **join the Coalition Communities** to provide funds for hiring a lobbyist, seconded by Selectman Hazelton. The vote was unanimous.

7:14 P.M. **DISCUSSION ITEMS:**

- The Select Board reviewed the report from Tom Lamb (engineer with TFMoran) for a **structural analysis of the Town Clerk/Tax Collector and Library Buildings**. The Board agreed that the two holes in the roof needed to be addressed as soon as possible and asked Mrs. Corliss to contact Jim Waring to see if this could be done. The Board discussed the concerns pointed out in the report with regards to weight load on the floors, the recommendations to properly secure the current rock/concrete base, and adding supports to the roof rafters. The Board felt the report addressed many concerns that they already had and wanted to form a committee to decide the future of the buildings.
- Mrs. Corliss informed the Board that the Newfound Lake Region Association had grant monies available to address two **storm water issues in town on George Road and Pike Hill Road**. The Board asked Mrs. Corliss to pass the information on to Ben Hall, Highway Supervisor, to address in the upcoming budget.
- Selectman Hazelton updated the Board on a recent **Transportation Advisory Committee (TAC) meeting** where there was discussion about using crushed glass for base material under culverts. The committee was looking for towns to volunteer to demonstrate the process. Chair Moriarty asked Selectmen Hazelton to discuss this with Ben Hall, Highway Supervisor. Vice-Chair Dunklee noted the glass used needs to be clean otherwise it is considered hazardous material. Selectman Hazelton noted that they are pushing for larger culverts for fish to pass through.
- Mrs. Corliss relayed to the Board that Dawn Lemieux (Audubon Society) was looking to put an article on the town warrant to **raise funds to repair the building located on the Audubon Society property** located at 290 North Shore Road. The Board did not feel that the article would be appropriate.
- The Board reviewed the **updated lighting proposal for the Academy Building** renovations and addition from Irish Electric. Vice-Chair Dunklee moved to approve the changes to the electrical work in the Academy Building as submitted, seconded by Selectman Hazelton. The vote was unanimous.

7:44 P.M. **ANY OTHER BUSINESS:**

- Vice-Chair Dunklee updated the Board on the **Planning Board Meeting**. A checklist was provided to the Planning Board to review that could be handed out to applicants looking to change their property. Also, a flow chart was provided demonstrating the proper board to file various forms. Vice-Chair Dunklee informed the Board that the Planning Board felt that house lot drainage should be addressed in the Hebron Zoning Ordinance. Vice-

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Chair Dunklee noted that Roger Larochelle would be resigning as Chair of the Planning Board and Ivan Quinchia was willing to take the Chair position.

- Mrs. Corliss informed the Board that **Phyllis Rockwell had resigned** as an alternate Library Trustee.
- Selectman Hazelton discussed with the Board the **concerns with town roads not being maintained until late morning**, but many residents need to get to work before 7:00 a.m. Mrs. Corliss informed the Board that complaints had come into the office about town roads being plowed later in the day. Vice-Chair Dunklee asked Mrs. Corliss to discuss with Ben Hall, Highway Supervisor, possibly using two truck to plow the roads until they are clear.

7:50 P.M. **APPROVAL OF THE MINUTES:** The Select Board reviewed the Select Board Meeting minutes of January 17, 2019 (a.m.) and made the following changes – page 1, under *ADA Assessment*, eighth sentence – remove the duplicate “the informed” and page 1, under *Any Other Business*, first bullet – change “wages” to “salary”. Vice-Chair Dunklee moved to accept the Select Board Meeting minutes of January 17, 2019 (a.m.) as amended, seconded by Selectman Hazelton. The vote was unanimous.

The Select Board reviewed the Select Board Meeting minutes of January 17, 2019. Chair Moriarty moved to accept the Select Board Meeting minutes of January 17, 2019 as written, seconded by Vice-Chair Dunklee. The vote was unanimous.

The Select Board reviewed the Select Board Meeting minutes of January 23, 2019 and made the following change: page 1, under *Any Other Business*, first bullet – remove – “the” and add an “s” to “orders”. Chair Moriarty moved to accept the Select Board Meeting minutes of January 23, 2019 as amended, seconded by Vice-Chair Dunklee. The vote was unanimous.

The Select Board reviewed the Select Board Meeting minutes of January 24, 2019. Vice-Chair Dunklee moved to accept the Select Board Meeting minutes of January 24, 2019 as written, seconded by Chair Moriarty. The vote was unanimous.

The Select Board reviewed the Select Board Meeting minutes of January 30, 2019 and made the following change: page 1 – correct the date of the meeting to January 30, 2019 in the heading. Selectman Hazelton moved to accept the Select Board Meeting minutes of January 30, 2019 as amended, seconded by Chair Moriarty. The vote was unanimous.

The Select Board reviewed the Select Board Meeting minutes of February 6, 2019. Selectman Hazelton moved to accept the Select Board Meeting minutes of February 6, 2019 as written, seconded by Chair Moriarty. The vote was unanimous.

8:08 P.M. **MEETING ADJOURNED:** Vice-Chair Dunklee moved to adjourn the meeting at 8:08 p.m., seconded by Selectman Hazelton. The vote was unanimous.

Respectfully submitted,

Karen Corliss
Town Administrator

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