

TOWN OF HEBRON
SELECT BOARD MEETING MINUTES
AUGUST 1, 2019

PRESENT: Patrick Moriarty, John Dunklee, Paul Hazelton, and Karen Corliss, Town Administrator

OTHERS PRESENT: John Black, Richard James, Everett Begor

7:00 P.M. **FIREWORKS PERMIT FOR GAZEBO PROGRAM:** Everett Begor approached the Board to review the required permits for Northstar to display the fireworks at the August 17, 2019 Gazebo Program. Mr. Begor informed the Board that the fireworks contract was paid in 2018, but paperwork needed to be filed with the State of NH in order to display the fireworks this year. Mr. Begor informed the Board that the field had been mowed behind the Public Safety Building for this purpose.. Selectman Moriarty moved to authorized Chair Dunklee to sign the fireworks permit, seconded by Vice-Chair Hazelton. The vote was unanimous. The Board signed the letter authorizing NorthStar to use the field behind the Public Safety Building to display the fireworks.

7:15 P.M. **ACTION ITEMS:**

- The Select Board signed the **accounting manifest**.
- The Select Board signed the **letter to Thomas and Linda Mackin** regarding addressing driveway issues to prevent future washouts in George Road.
- The Select Board signed the **Public Gathering Permit** for the Hebron Historical Society program on August 10, 2019.
- The Select Board signed the **letter to FORECO LLC** regarding contracting with their company on updating the Hebron Town Forest Stewardship Plan.
- The Select Board approved **releasing the retainage to Conneston Construction Inc.** held on the Academy Building Project.
- The Select Board signed the **letter to Lakes Region Planning Commission** regarding the reappointments of Hebron's representatives to the Transportation Advisory Committee.
- Chair Dunklee signed the **request to Alison York, Administrative Assistant** to process the check to Alberta Matthews.
- At the July 2, 2019 Select Board Meeting, the Board approved the **appointment of Mitch Manseau to the Historic District Commission**. Since the appointment, the Historic District Commission discovered that Mr. Manseau was not able to serve on two land use boards at one time. Chair Dunklee moved to withdraw the appointment of Mitch Manseau to the Historic District Commission, seconded by Vice-Chair Hazelton. The vote was unanimous.
- Mrs. Corliss informed the Board that **Audrey Johnson was interested in participating on the Town Space Needs Committee**. Vice-Chair Hazelton moved to appoint Audrey Johnson to the Town Space Needs Committee, seconded by Selectman Moriarty. Vice-Chair Hazelton and Selectman Moriarty voted in favor of the motion, Chair Dunklee abstained from the motion. The vote passed.
- Mrs. Corliss relayed to the Board that **Julieta MacPherson was willing to take on cleaning of the town buildings** as Roland and Alberta Matthews had been doing. Vice-Chair Hazelton moved to hire Julieta MacPherson to clean the town buildings, seconded by Chair Dunklee. Vice-Chair Hazelton and Chair Dunklee voted in favor of the motion; Selectman Moriarty abstained from the motion. The motion passed.
- The Select Board reviewed the **memorandum from Ivan Quinchia, Planning Board Chair, and Ben Hall, Highway Supervisor**, outlining issues and violations discovered upon inspection of a driveway installed on George Road. The Board agreed to send a cease and desist letter to the property owner until the driveway installation is brought into compliance.

NOTE: Any changes to the minutes will be reflected in the next Select Board Meeting minutes.

7:28P.M.

DISCUSSION:

- The Board reviewed **the swing set proposed by the Beach Committee** to be installed at the Hebron Memorial Beach. The Beach Committee recommended purchasing the larger sized swing set (32'x66'). The Board felt that the smaller swing set (32'x38') was better suited for the beach.
- Mrs. Corliss informed the Board that a **reply had not been received from Richard Jensen** (property owner on Loon Island Lane) regarding removing the deteriorated shed which has become hazardous due to the crumbling of the building. The Board agreed to send a follow-up letter.

7:34 P.M.

CORRESPONDENCE:

- **Letter from Representative Suzanne Smith** regarding an upcoming public hearing on August 21, 2019 at 6:30 p.m. on a "No Rafting Zone" on Newfound Lake. Chair Dunklee expressed his concerns to the Board on rafting issues and the lack of personnel available to ensure that the "No Rafting Zone" is enforced.
- **Updated Newfound Area School District monthly payment of \$61,815.**
- **Letter from The General Court of New Hampshire** outlining their concerns with the recently vetoed State Budget.

7:47 P.M.

ANY OTHER BUSINESS:

- Selectman Moriarty expressed concerns with the **Planning Board and Conservation Commission holding off until September** to review the easement agreement with Hugh and Nancy Sycamore for the 8 and 10 Church Lane properties.
- Mrs. Corliss informed the Board that a **taxpayer stopped by the office to look into Hebron's authority to enforce a leash law.** Mrs. Corliss noted that Hebron had not adopted the provisions of RSA 466:30-a which would make it unlawful for any dog to run at large. Chief Austin informed the Board that the owner of the dog had been spoken to about the issue and would address the issue on their own. The Board agreed that this did not need to be addressed further.
- The Select Board signed the **Notice of Intent to Cut Wood form** for John Black to perform a timber harvesting operation on Hunt Road (Tax Map 4 Lot 006).
- Mrs. Corliss informed the Board that she met with **Stephen Fifield about performing maintenance on the cupola of the Academy Building.** The Board asked Mrs. Corliss to make sure the copper flashing would be installed in the area noted by Dan Baggaley (Supervisor of the Town Offices Renovation and Addition project). Mrs. Corliss informed the Board that she spoke with Amy Dixon (NH Division of Historical Resources) about a 1-month extension on the project, this would be approved with a letter from the Select Board. The Board agreed to sign the letter requesting the extension.
- Chair Dunklee informed the Board of the **issue with a raccoon getting stuck in the Town Clerk/Tax Collector's Office Building** and turning on the alarm. Chair Dunklee asked Mrs. Corliss to contact Jim Waring about making the building more secure and closing the hole where the raccoon entered the building.
- Vice-Chair Hazelton reviewed with the Board the **committee members appointed to the Town Space Needs Committee** and looked to the Board for the committee's goals. Vice-Chair Hazelton would like the committee to determine the best use of the two buildings they are reviewing, reach an agreement on ideas for the future of the buildings, and make a couple of public presentations on their recommendations.

8:10 P.M.

APPROVAL OF THE MINUTES: The Select Board reviewed the Select Board Meeting minutes of July 18, 2019 and made the following changes: page 2, second bullet under *Discussion*, change the

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first sentence to read “Mrs. Corliss handed the Board a picture of the George Road washout as a result of the July 11, 2019 storm.”, page 2, third bullet under *Discussion* – add “inviting them to” after “Governor Sununu” in the first sentence, and page 3, last bulleted item, next to the last sentence – change “appreciation to” to “appreciation for”. Selectman Moriarty moved to accept the Select Board Meeting minutes of July 18, 2019 as amended, seconded by Vice-Chair Hazelton. The vote was unanimous.

8:12 P.M. **NON-PUBLIC SESSION:** Chair Dunklee moved to go into non-public session pursuant to RSA 91-A:3, seconded by Vice-Chair Hazelton. John Dunklee - yes Paul Hazelton - yes Patrick Moriarty - yes The motion passed.

8:15 P.M. **OUT OF NON-PUBLIC SESSION:** Chair Dunklee moved to come out of non-public session at 8:15 p.m., seconded by Vice-Chair Hazelton. John Dunklee - yes Paul Hazelton - yes Patrick Moriarty - yes The motion passed. Chair Dunklee moved to seal the minutes for five years, seconded by Selectman Moriarty. John Dunklee - yes Paul Hazelton - yes Patrick Moriarty - yes

8:16 P.M. **MEETING ADJOURNED:** Chair Dunklee moved to adjourn the meeting at 8:16 p.m., seconded by Selectman Moriarty. The vote was unanimous.

Respectfully submitted,

Karen Corliss
Town Administrator

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